



VETERANS ASSISTANCE COMMISSION OF COOK COUNTY

Executive Board Meeting Agenda

30 September 2025 18hr30

AML Post 36

1291 Oakwood Ave, Des Plaines, IL 60016

(Executive Board Members): Frank Gutierrez (*President*), William Browne (*1st Vice President*), Dutch DeGroot (*2nd Vice President*), Robert Arciola (*Treasurer*),

At Large Board Members: Greg Jacobs, Wayne Kern, Randell Tyner. Non voting **Appointees** Jim Parker (*Secretary*), Pete Hurt (*Judge Advocate*), Lorenzo Fiorentino (*Sargent at Arms*). Elizabeth Soto (*Superintendent*)

I. Welcome – President Gutierrez

- a.** Call to Order
- b.** Roll Call/Establish Quorum – 2nd VP DeGroot
- c.** Recognition of Guests

II. Opening Reflection – Chaplain

- a.** Prayer/Reflection
- b.** Pledge of Allegiance

III. Consent Agenda – President Gutierrez

- a.** Approval of Previous Meeting Minutes – 19 May 2025

IV. Governance Report – Treasurer Arciola

- a.** Approval of Financial Reports

V. VACCC Office Report – Superintendent Elizabeth Soto

- a.** Veterans Served Report
- b.** Office report
- c.** 2026 Budget

VIII. Unfinished Business – President Gutierrez

- a.** Progress on Digitizing VACCC Records
- b.** Membership NFP Status – Secretary Parker

IX. New Business – President Gutierrez

- a.** Annual Superintendent Evaluation
- b.** Office space at JB VA
- b.** Rectify discrepancy with bylaws and Depty Superintendent hiring.

X. Public Comment – President Gutierrez

XI. Good of the Order

XII. Adjournment

- a.** Motion to Adjourn
- b.** Next VACCC Membership Meeting 16 December 2025, 19:00 HRS (7:00 PM CST) at TBD