



VETERANS ASSISTANCE COMMISSION OF COOK COUNTY

**Meeting Agenda
24 September 2024**

**Robert E. Coulter Jr American Legion Post 1941,
900 South La Grange Road, La Grange, IL 60525**

Executive Board Members: Frank Gutierrez (*President*), William Browne (*1st Vice President*), Dutch DeGroot (*2nd Vice President*), Robert Arciola (*Treasurer*)

At Large Board Members: Greg Jacobs, Wayne Kern, John Steciw

Appointees: Jim Parker (*Secretary*), Kevin Ake (*Chaplain*), Gina A. LoGalbo (*Judge Advocate*), Lorenzo Fiorentino (*Sergeant at Arms*)

Superintendent: Elizabeth D. Soto

- I. Welcome - Frank Gutierrez
 - a. Call to Order
 - b. Roll Call/Establish Quorum – Dutch DeGroot/ Jim Parker
 - c. Recognition of Guests - Frank Gutierrez
- II. Opening Reflection - Chaplain Kevin Ake
 - a. Prayer/Reflection
 - b. Posting of Colors/Pledge of Allegiance
- III. Public Comment for Items Not on The Agenda - Frank Gutierrez
- IV. Presentation by VACCC Attorney Joshua Herman
- VI. Consent Agenda - Frank Gutierrez
 - a. Approval of Membership Meeting 25 June 2024 Minutes
- VII. Governance Report - Robert Arciola
 - a. Approval of Previous Financial Reports
 - b. Ratification of Certain Executive Board Actions - Jim Parker
- VIII. VACCC Office Report(s) - Superintendent Elizabeth Soto
 - a. Review / Approve Financial & Disbursement Reports
 - b. Review Veterans Served Race & Gender
 - c. Office Update / Monthly Outreach Report
 - d. Communications / Website Update
 - e. Cook County HR and Hiring Staff Update
- IX. Items for membership approval - Frank Gutierrez
 - a. Resolution to adopt resolution 24-01
 - b. Review / Approve yearly evaluation of VACCC Superintendent
- X. Bylaws - John Steciw
- XI. Budget – William Browne.
- XIII. Services Provided - Wayne Kern
 - a. Updates
- XIV. Future Meeting Sites Update - Dutch DeGroot
 - a. 17 December Lyons Township 6404 Joliet Road Countryside, IL 60525
- XV. Old Business - Frank Gutierrez
 - a. Report on 501(c)3 findings
- XVI. New Business - Frank Gutierrez
- XVII. Comments from Special Guest
- XVIII. Adjournment